

HOMEWORK CENTER POLICIES 2026-2027

- Schedule:** Homework Center hours are 2:30 P.M.-5:30 P.M. Monday-Thursday. The Homework Center will be held in the Lower School.
- Purpose:** The purpose of the Homework Center is to allow time after school for students to complete homework in a structured, monitored environment.
- Student Responsibility:** Students must come to the Homework Center prepared with all books and materials to complete their homework for the day. (Please stress this to your child.) Students will not be allowed to go back to their class after school to get what they might have forgotten. The Homework Center staff will ensure that written homework is complete. However, it is the responsibility of the students to be ready for any tests. **Students need to bring a snack and drink with them each day.** Students should always bring something to read after they have completed their homework. The remainder of the time will be spent outside, playing board games, or watching videos (for general audience).
- Discipline:** Marlboro Academy administration shall have the right to ask a student not to return to homework center due to their behavior issues.
- Fees:** The fee for the first child is \$10.00 per day. Please send a check, made payable to Marlboro Academy. Place your check in an envelope and mark it "Homework Center." A late fee will be charged for each child that is not picked up by 5:30 PM. The fee will be \$5.00 for every five minutes the child stays after 5:30 PM.
- For liability insurance reasons students not picked up from school by 3:00 P.M. will be placed in Homework Center at charge. This includes students waiting for or any school sponsored events including athletic practices either for themselves or their siblings.
- Half-days:** Homework Center will **not** meet on half-days.
- Refunds** The only refund or "carry over" that will be given is if the school is closed for inclement weather or for reasons deemed necessary by the Headmaster.
- Pick Up:** **The pick-up will be at the only door located at the back of the Lower School building on the side of the back parking lot.** If someone other than a parent is to pick up the child, send email hwc@marlboroacademy.com. Children must be signed out by the Homework Center teacher, and the time of pickup must be listed.
- Contact:** **Phyllis Lowrey**, Homework Center Director, if you have any questions or email her at hwc@marlboroacademy.com.

Homework Center will begin on Monday, August 17, 2026.